**WSB VOLUNTEER REGISTRATION FORM**

**\*\* PLEASE return this form to the WSB committee or the secretary’s office**

The WSB, initiated by the Canadian Cancer Society, is a pedestrian bus that allows elementary school children to walk to school safely, under adult supervision.

CONTACT INFORMATION\*

Mr/Mrs:      \_\_ First name:       Family name:       \_\_\_\_\_\_\_\_\_\_\_

Address:      \_ \_\_\_\_\_ Postal code:      \_ \_\_\_\_\_

E-mail:      \_ \_\_\_\_\_ \_ Telephone:      \_ \_\_\_\_\_\_

I am the parent of a participating child

I am a volunteer from the community

Written language:  English  French Other:

Spoken language:  English  French Other:

\* The school is committed to ensuring the confidentiality and security of personal information about its volunteers. The information provided in this registration form is protected and will not be shared with any other organization.

TYPE OF involvement

In order to ensure the success of the WSB, the committee needs your help!

**i would like to get involved by:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Participating in the organizing committee |  | | Participating in promoting the project |  | | Walking with the students in the morning | Mon  Tue  Wed  Thu  Fri | | Replacing a walking volunteer, when needed | Mon  Tue  Wed  Thu  Fri | |  |

**i would like to be a walking volunteer or replacement on the following route(s) (see maps below)**

Route 1  Route 2  Route 3  Route 4

It is understood that…

conditions of participation

The school is responsible for the project and its volunteers. To obtain further information or share your comments on the Walking School Bus (WSB), please contact the person in charge of the committee at the school.

All volunteers who walk with the children are parents and/or members of the community. They receive road safety training, are obligated to wear the yellow security vest provided by the Canadian Cancer Society (CCS), and they are subject to a criminal background check.

By accepting these conditions of participation, you acknowledge that the WSB does not completely eliminate normal (or inherent) risks and you waive any and all claims against the school and School Board, employees and officials, and the Canadian Cancer Society, as a result of any injury, illness, death or other damage that may result directly or indirectly from your participation in this project.

You give the school and the Canadian Cancer Society permission to photograph and film you during your participation in the WSB, and you give your full consent to use any photo or video of you in the school’s and the CCS’s communications.

From time to time, the Canadian Cancer Society may contact people who have provided personal information on its web site and who have agreed to be contacted for their input. These surveys are designed to enhance our services. While aggregate data collected as part of these surveys may be made public, no personal data will be disclosed to anyone.

The Canadian Cancer Society may later contact people who registered online for WSB to provide information on various issues. The CCS may get in touch by mail, phone or e-mail. If you don’t want WSB and the Canadian Cancer Society to contact you or publish photos or film of you, we will respect your decision. Please let us know by contacting us:

Canadian Cancer Society — Ontario

55 St. Clair Avenue West, Suite 500

Toronto, ON M4V 2Y7

Telephone: 416-488-5400 / 1 888 939-3333

wsb@ontario.cancer.ca

### **Volunteer non-disclosure agreement**

At all times, the privacy and dignity of the volunteer will be respected. As a volunteer with the school, you are likely to have access to personal and confidential information and documents pertaining to its students and volunteers. It is therefore essential to take reasonable measures to protect and maintain total confidentiality.

**Consent**

I confirm that I have read and understood the present terms and I agree to abide by them. I also declare that the information provided is true and correct.

I understand that I represent the school in my duties as a volunteer and I commit to conducting myself professionally to uphold its reputation and integrity and respect the above mentioned conditions for participation in the WSB.

**VOLUNTEER’S SIGNATURE**:     \_ \_\_\_\_\_\_

**DATE:**      \_\_\_\_\_\_\_\_\_\_\_\_\_

**WHAT I NEED TO KNOW BEFORE GETTING INVOLVED**

**Q. What is the role of the walking volunteer?**

**A.** The role of the walking volunteer is to accompany children safely to school. Planned routes range from a distance of 1 to 1.6 km. The time commitment required of the volunteer is approximately 30 minutes per morning.

**Q. Do I have to walk every morning?**

**A.** You can walk 1 to 5 mornings per week, depending on your availability. The schedules are generally drawn up for two months. If your morning schedule makes it difficult for you to get involved as a walking volunteer, we urge you to get involved with the organizing committee who could always use some help.

**Q. How many volunteers are there on each WSB route?**

**A.** The Canadian Cancer Society requires at least two adult volunteer on each route. The ratio of volunteers to students will be determined by the school and the organizing committee.

**Q. What happens if I cannot be there one morning?**

**A.** If you know in advance that you cannot be present one morning, it is important to find a replacement by contacting another volunteer who is already registered on the same route. Otherwise, you must contact the route coordinator to help you find a replacement or notify parents that the WSB won’t be walking that day.

**Q. What does being a “replacement” volunteer mean?**

**A.** Replacement-volunteers are parents or community members that are registered in the project, have followed the road safety training and are available on specific days to fill in for walking volunteers. They are usually contacted 24 hours ahead of time.

**Q. Can I start walking at any stop on the route or must I start at the departure point?**

**A.** There must be at least one volunteer at the departure point. If there are already two volunteers at the departure point then you may join at any stop.

**Q. What are the other volunteer opportunities?**

**A. The WSB committee will always need help for various mandates.**

**Here is a list of roles in the committee. You can get involved, according to your expertise or your interests:**

* **Project coordinator:** host committee meetings, respect the timetable, coordinate with committee members and school administration, etc.
* **Route coordinator:** help design routes, recruit volunteers, manage volunteer schedule and registration list, etc.
* **Communications coordinator:** set-up a Facebook page for the WSB at your school, write posts and newsletter content, help promote the project, etc.
* **Promotional coordinator:** take part in promotional events in the school to recruit parent volunteers, respond to questions, promote the project during class-visits, etc.

**INSERT THE MAPS OF YOUR ROUTE HERE**